

Arkansas Insurance Department

Asa Hutchinson
Governor



Allen Kerr
Commissioner

IMPORTANT NOTICE – PLEASE READ

Date: January 28, 2016
To: Funeral Homes and Cemeteries with license/permit to sell prepaid funeral contracts, in compliance under Act 852 (1995), Act 372 (1997), and Act 1249 (1999)
From: Robert E. Akers, FLMI, ACS, AIAA, ARA, AIRC - Manager, Prepaid Funeral Benefits Division
RE: **2016 Prepaid Report Filing Deadlines**

There are six (6) regularly-recurring filings/reports that must be submitted to the Prepaid Funeral Benefits Division each year. The deadlines for 2016 are as follows:

Report	2016 Deadline*	Comments
▪ 4 th Quarter 2015 Report ^A	Tuesday, February 16 th	Since February 15 th is a state holiday
▪ 2015 Annual Report ^B	Tuesday, March 15 th	
▪ 1 st Quarter 2016 Report ^A	Monday, May 16 th	Since May 15 th falls on a Sunday in 2016
▪ 2016 Annual License Renewal ^C	Tuesday, May 31 st	Renewal period begins on June 1 st each year
▪ 2 nd Quarter 2016 Report ^A	Monday, August 15 th	
▪ 3 rd Quarter 2016 Report ^A	Tuesday, November 15 th	

*All filings/reports must be received by the Prepaid Funeral Benefits Division no later than the close of business on the dates referenced above.

^A The Quarterly Report filing deadline was established by Arkansas Code Annotated (A.C.A.) §23-40-119 (d)(1)(C)

^B The Annual Report filing deadline was established by A.C.A. §23-40-119 (a)

^C The Annual License Renewal deadline was established by A.C.A. §23-40-119 (c)

Again, these are the dates on which the filings/reports must be received by the Prepaid Funeral Benefits Division - not the date on which the licensee puts the report in the mail.

Beginning in 2015, the Prepaid Funeral Benefits Division stopped mailing hardcopy reporting forms to the licensees/funeral homes. All of the reporting forms referenced above are available for download from the Arkansas Insurance Department's website at:

<http://insurance.arkansas.gov/finance-prepaid.htm>

The forms are in an Adobe Portable Display Format (PDF). If you have any problems opening, viewing, downloading, or printing the forms from our website, please let us know. If you do not have Internet access or access to a computer and need us to mail the hardcopy forms to you, please give us a call.

Thank you in advance for your compliance with these filing/reporting requirements. If you have any questions regarding this notification, or if we can provide you with any assistance, please contact me at (501) 371-2681 or e-mail me at robert.akers@arkansas.gov or contact Michelle Fahey at (501) 371-2683 or e-mail her at michelle.fahey@arkansas.gov.

Respectfully,

Robert E. Akers, FLMI, ACS, AIAA, ARA, AIRC
Manager, Prepaid Funeral Benefits Division
Arkansas Insurance Department/Finance Division

1200 West Third Street, Little Rock, AR 72201-1904 · (501) 371-2600 · (501) 371-2618 fax · www.insurance.arkansas.gov
Information (800) 282-9134 · Consumer Services (800) 852-5494 · Seniors (800) 224-6330 · Criminal Inv. (866) 660-0888