



ARKANSAS INSURANCE DEPARTMENT  
 LICENSE DIVISION  
 1200 WEST THIRD STREET  
 LITTLE ROCK, AR 72201  
 PHONE: 501-371-2750  
 FAX: 501-683-2604

**ARKANSAS REPLACEMENT LICENSE RENEWAL  
 FOR PRODUCERS, ADJUSTERS AND CONSULTANTS**

**Enclosed Fees: Renewal Fee \_\_\_\_\_ + Late Fee \_\_\_\_\_ + CE Filing Fee \_\_\_\_\_ = \$ \_\_\_\_\_ Total**  
**If a Producer is required continuing education they must pay a filing fee of \$10.00.**

Name \_\_\_\_\_ License # or Social Security # \_\_\_\_\_  
 Last First Middle Initial

Current Mailing Address: \_\_\_\_\_  
 P.O. Box or Street Number City State Zip

Current Business Address: \_\_\_\_\_  
 P.O. Box or Street Number City State Zip

Current Residence Address: \_\_\_\_\_  
 Street Number City State Zip

Home Phone Number: \_\_\_\_\_ Business Phone Number: \_\_\_\_\_ Fax # \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**THESE QUESTIONS MUST BE ANSWERED: If you answer yes, you must attach to this renewal form (a) a written statement explaining the circumstances of each incident, (b) a copy of any legal notice and (c) a copy of the official documentation showing the resolution or final judgment.**

1. Have you been convicted of or currently charged with a crime (whether or not adjudication was withheld) since the last renewal of this license?  Yes  No
2. Have you or any business in which you are or were an owner, partner, officer, or director or any business in which you are or were an owner, partner, officer or director been involved in an administrative proceeding regarding any professional or occupational license since the last renewal of this license?  Yes  No
3. Has any demand been made or judgment rendered against you for overdue monies by an insurer, insured, or producer since you last renewed this license?  Yes  No
4. Have you been subject to a bankruptcy proceeding since you last renewed this license?  Yes  No
5. Have you been notified by any jurisdiction of any delinquent tax obligation  Yes  No  
 a) If yes, do you have a repayment agreement  Yes  No
6. Since your last renewal, are you a party to, or have you been found liable in, any lawsuit or arbitration proceeding involving allegations of fraud, misappropriation or conversion of funds, misrepresentation or breach of fiduciary duty?  Yes  No
7. Do you have a child support obligation in arrearage?  Yes  No  
 If you answer yes to Question 7,  
 a) By how many months are you in arrearage? \_\_\_\_\_ Months  
 b) Are you currently subject to a repayment agreement?  Yes  No  
 c) Are you the subject of a child support related subpoena/warrant?  Yes  No

**I hereby certify that, under penalty of perjury, all of the information submitted in this application and attachments is true and complete. I am aware that submitting false information or omitting pertinent or material information in connection with this application is grounds for license revocation or denial of the license renewal and may subject me to criminal penalties.**

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
 (wet ink signature is required do not use stamped signature)

**License Renewal Notice—Administrative and Regulatory Fee:**

Ark. Code Ann 23-61-706 requires payment on or before the expiration date. If payment is late "the fine shall be twice the amount required ..."

**Example: If payment is received late for a Producer, the total needed would be \$105.00 (\$35 ARF + \$70.00 fine). See list below for complete listing of fees.** Effective July 1, 1998 (unless exempt) all resident producers are required continuing education hours on or before their birthday. The license will not renew if the renewal fee and continuing education are not received prior to the renewal date. In addition effective January 1, 2004, one of the required continuing education hours must be 1 hour of ethics. Failure to meet these requirements in a timely manner can result in fines, or after 1 year of non-compliance, the cancellation of the license.

**MAKE CHECK PAYABLE TO THE ARKANSAS INSURANCE DEPARTMENT TRUST FUND. Arkansas Law requires the licensee to pay this fee; the insurance company is prohibited from paying this fee. PLEASE MAIL PAYMENTS AND THE COMPLETED FORM to the attention of the License Division at the address listed above.**

Renewal Fee:	Late Fee:	Total:	Renewal Fee	Late Fee	Total:
Producer	\$35.00 + \$70.00	\$105.00	Consultant \$60.00 + \$120.00	=	\$180.00
Adjuster	\$60.00 + \$120.00	\$180.00			

**Department Use Only:**

Route Slip or Check No. \_\_\_\_\_ or Cash Receipt No. \_\_\_\_\_  
 Date Received: \_\_\_\_\_ Record Posted \_\_\_\_\_