

# Arkansas Insurance Department

Asa Hutchinson  
Governor



Allen Kerr  
Commissioner

## IMPORTANT NOTICE – PLEASE READ

**Date:** Friday, December 14, 2018  
**To:** Funeral Homes and Cemeteries licensed to sell prepaid funeral benefits contracts  
**From:** Robert E. Akers, FLMI, ACS, AIAA, ARA, AIRC, CPC  
Director, Funeral Services Division | Prepaid Funeral Benefits Division  
**RE:** **2019 PREPAID FUNERAL REPORT FILING DEADLINES**

There are six (6) regularly-recurring filings/reports that must be submitted to the Prepaid Funeral Benefits Division each year. The deadlines for 2019 are as follows:

REPORT/FILING	2019 DEADLINE*	ADDITIONAL COMMENTS
▪ 4 <sup>th</sup> Quarter 2018 Report <sup>A</sup>	Friday, February 15 <sup>th</sup>	
▪ 2018 Annual Report <sup>B</sup>	Friday, March 15 <sup>th</sup>	
▪ 1 <sup>st</sup> Quarter 2019 Report <sup>A</sup>	Wednesday, May 15 <sup>th</sup>	
▪ 2019-20 Annual License Renewal <sup>C</sup>	Friday, May 31 <sup>st</sup>	Renewal period begins on June 1 <sup>st</sup> each year
▪ 2 <sup>nd</sup> Quarter 2019 Report <sup>A</sup>	Thursday, August 15 <sup>th</sup>	
▪ 3 <sup>rd</sup> Quarter 2019 Report <sup>A</sup>	Friday, November 15 <sup>th</sup>	

\*All filings/reports **must be received** by the Prepaid Funeral Benefits Division no later than the close of business on the dates referenced above.

<sup>A</sup> The **Quarterly Report** filing deadline was established by Arkansas Code Annotated (A.C.A.) §23-40-119 (d)(1)(C)

<sup>B</sup> The **Annual Report** filing deadline was established by A.C.A. §23-40-119 (a)

<sup>C</sup> The **Annual License Renewal** deadline was established by A.C.A. §23-40-110 (c)

Again, these are the dates on which the filings/reports **must be received** by the Prepaid Funeral Benefits Division - not the date on which the licensee puts the report in the mail.

Beginning in 2015, the Prepaid Funeral Benefits Division stopped mailing hardcopy reporting forms to the licensees/funeral homes. All of the reporting forms referenced above are available for download from the Arkansas Insurance Department's website at:

<https://insurance.arkansas.gov/pages/industry-regulation/pre-paid-funeral/pre-paid-funeral-insurance/>

The forms are in a Portable Display Format (PDF). If you have any problems opening, viewing, downloading, or printing the forms from our website, please let us know. If you do not have Internet access or access to a computer and need us to mail the hardcopy forms to you, please give us a call.

Thank you in advance for your compliance with these filing/reporting requirements. If you have any questions regarding this notification, or if we can provide you with any assistance, please either call the Prepaid Funeral Benefits Division at **(501) 371-2600** (AID Switchboard) or e-mail us at [AID.Prepaid@arkansas.gov](mailto:AID.Prepaid@arkansas.gov).

Respectfully,

**Robert E. Akers**, FLMI, ACS, AIAA, ARA, AIRC, CPC  
Director – Funeral Services Division | Prepaid Funeral Benefits Division  
Arkansas Insurance Department | Finance Division