

Arkansas Insurance Department

Asa Hutchinson
Governor



Allen Kerr
Commissioner

State Board of Embalmers, Funeral Directors, Cemeteries, and Burial Services

MEETING AGENDA

Date: Tuesday, October 30, 2018

Time: 9:00 a.m.

Location: Arkansas Insurance Department
1200 West Third Street
1st Floor Hearing Room
Little Rock, AR 72201

Order of Business: The Board may discuss, vote to approve, disapprove, table, change the order of any agenda item, or decide not to discuss any item on the agenda.

1. **Call to Order** – Introduction of Board members and staff.
2. **Approval of the Agenda**
3. **Administrative**
 - a. **Approval of the September 25, 2018, meeting minutes.**
4. **New Business**
 - a. **Embalmers & Funeral Directors – Establishments Seeking Approval (*§17-29-304 Funeral Establishment – Requirements and §17-29-305 Examinations – Licenses*)**
 - i. **Paradise-Integrity Funeral Home – Board ID No. 25046.** Requests a Type A establishment license and is located at 206 West Washington Street, Stuttgart, Arkansas. Inspector Stokes inspected the Type A Full Service establishment, owned by J. Morrill Gray, on **Tuesday, October 9, 2018.** The manager of record will be Philomena Allen and Pine Bluff Mortuary, Pine Bluff, is to be performing the embalming, under the direction of Avery Alexander. Bishop-Crites Crematory in Greenbrier will perform cremations. All required documentation submitted is pending Board approval. This establishment is currently operating as Integrity Funeral Home, Board ID No. 24198.
 - ii. **Arkansas Cremations – Board ID No. 20527.** Requests approval to relocate from 201 N. IZARD Street, Little Rock, Arkansas to Smith-Benton Funeral Home located at 322 Market Street, Benton, Arkansas. The board

would need to approve their request prior to an inspection, since the law changed effective July 1, 2018. The law now requires establishments seeking to share the same physical location to request prior approval of the board. Specifically A. C. A. §17-29-304 (k) Multiple funeral establishments are not permitted to share the same physical location without the prior approval of the board.

5. **Complaints**
6. **Break 9:55 a.m.**
7. **Hearings – 10:00 a.m.**
 - a. **In the matter of: Rochelle Hardin, Board ID No. 24509, an expired Apprentice Funeral Director, Respondent. Case No. 17-40.**
8. **Break**
9. **Old Business – Embalmers & Funeral Directors**
 - a. **A. C. A. §17-29-302 (c) (1) The board shall require applicants for licensure as funeral directors to successfully complete up to twenty (20) hours of classroom instruction in funeral service practices and ethics, laws, and rules affecting funeral service.**
10. **Legal Administrative Update**
11. **Next Meeting Date**
 - a. **Tuesday, December 4, 2018 (9:00 a.m.)**
12. **Potential Meeting Dates**
 - a. **Tuesday, January 8, 2019 (9:00 a.m.)**
 - b. **Tuesday, February 12, 2019 (9:00 a.m.)**
13. **Schedule a Rules Committee Meeting**
14. **Comments and Announcements**

XII. Adjournment