

# Arkansas Insurance Department

Asa Hutchinson  
Governor



Allen Kerr  
Commissioner

State Board of Embalmers, Funeral Directors, Cemeteries, and Burial Services  
1200 West Third Street  
Little Rock, AR 72201

## MEETING AGENDA

Date: Tuesday, September 25, 2018

Time: 9:00 a.m.

Location: Arkansas Insurance Department  
1200 West Third Street  
1<sup>st</sup> Floor Hearing Room  
Little Rock, AR 72201

**Order of Business:** The Board may discuss, vote to approve, vote to disapprove, vote to table, change the order of any agenda item, or decide not to discuss any item on the agenda.

1. **Call to Order** – Introduction of Board members and staff.
2. **Approval of the Agenda**
3. **Administrative**
  - a. **Approval of the March 28, 2018, meeting minutes of the Burial Association Board;**
  - b. **Approval of the June 7, 2018, meeting minutes of the State Board of Embalmers and Funeral Directors;**
  - c. **Approval of the August 21, 2018, initial meeting minutes; and**
  - d. **Approval of the August 21, 2018, special meeting minutes.**
4. **New Business**
  - a. **Perpetual Care Cemeteries Application for Permit Amendment** (*§20-17-1011 Permit-Amendment*)
    - i. To consider the request to amend the current license held by Selected Financial Properties, LLC to operate **CedarVale Cemetery**, Hot Springs Village (License No.11814).
    - ii. To consider the request to amend the current license held by Selected Financial Properties, LLC to operate **Hollywood Cemetery**, Hot Springs (License No. 11811).

- iii. To consider the request to amend the current license held by Selected Financial Properties, LLC to operate **Memorial Gardens of Hot Springs**, Hot Springs (License No. 11812).
  - iv. To consider the transfer of ownership of **Garden of Memories**, Charleston (License No. 11780) from Mr. Edward “Eddie” Hahn Estate to Cythia Mae Hahn, Executrix of the Edward Hahn Estate and Trustee of the Edward McGee Hahn to Cythia Mae Hahn Family Living Trust.
  - v. To consider the transfer of ownership of **Kirby’s Tucker Memorial Cemetery**, Mountain Home (License No. 11801) from Elton Kirby to Jason Kirby.
- b. To consider the complaints on-file with the State Board** (*§23-61-1109 Powers and Duties*)
- i. To consider the resolution of Ms. Maxine Jackson’s complaint against **Lincoln Memorial Gardens**, Varner (License No. 11819).
  - ii. To consider the resolution of Ms. Teresa Story’s complaint against **Edgewood Cemetery**, North Little Rock (License No. 11849).

**5. New Business**

- a. Embalmers & Funeral Directors – Establishments Seeking Approval** (*§17-29-305 Examinations – Licenses*)
- i. Cross County Cremations and Funeral Service – Board ID No. 25024.** Requests a Type A establishment license and is located at 2106 Hwy 64 Spur, Wynne, Arkansas. Inspector Stokes inspected the Type A Full Service establishment, owned by Mitzi Boeckmann and Donna Presley, on **Wednesday, July 11, 2018**. The manager of record will be Mitzi Boeckmann and embalming is to be under the direction of John Driver. Cross County Cremations, LLC in Wynne will perform cremations. All required documentation submitted is pending Board approval.
  - ii. Heirloom Funeral Service, LLC – Board ID No. 25042.** Requests a Type A establishment license and is located at 99 West Main Street, Marianna, Arkansas. Inspector Stokes inspected the Type A Full Service establishment, owned by Paul and Jana Harris and David and Lindsey Palmer, on **Wednesday, September 5, 2018**. The manager of record will be Jana Harris and Morgan Funeral Home, Forrest City, is to be performing the embalming, under the direction of C.J. Williams. Cross County Cremations, LLC in Wynne will perform cremations. All required documentation submitted is pending Board approval.
- b. Crematory Permit Application Approval** (*§17-29-313 Crematorium Construction*)
- i. Sullivan Funeral Care, LLC d/b/a Ascension Crematory - Crematory Permit Application** – Requests a Crematory Construction Permit and will

be located at 111 W. Wilbur Mills Ave., Kensett, Arkansas. All required documentation submitted is pending Board approval.

6. **Complaints – Embalmers & Funeral Directors** (*§17-29-312 Suspension or Revocation [Effective July 1, 2018]*)
7. **Old Business – Embalmers & Funeral Directors**
  - a. **A. C. A. §17-29-302 (c) (1) The board shall require applicants for licensure as funeral directors to successfully complete up to twenty (20) hours of classroom instruction in funeral service practices and ethics, laws, and rules affecting funeral service.**
    - i. University of Arkansas Community College – Hope.
    - ii. Arkansas State University – Mountain Home.
    - iii. Approved Continuing Education Courses.
8. **New Business – Burial Associations** (*§23-61-1110 Burial Associations [Effective July 1, 2018]*)
  - a. **Richardson Burial Association (Texarkana) – Request Relief of their December 2107 Semi-Annual Report Late Fee.**
  - b. **Safeway Burial Association (Newport) – Request Relief of their December 2017 Semi-Annual Report Late Fee.**
9. **Potential Meeting Dates**
  - a. Tuesday, October 30, 2018 (9:00 a.m.)
  - b. Tuesday, December 4, 2018 (9:00 a.m.)
  - c. Monday, December 10, 2018 (9:00 a.m.)
10. **Comments and Announcements**
  - a. **33<sup>rd</sup> Annual Conference of the North American Death Regulators Association. November 5 – 8, 2018.**
  - b. **115<sup>th</sup> Annual Convention of the International Conference of Funeral Service Examining Boards. February 27, 2019 – March 2, 2019.**
11. **Adjournment**