

Arkansas Insurance Department

Asa Hutchinson
Governor



Alan McClain
Commissioner

State Board of Embalmers, Funeral Directors, Cemeteries, and Burial Services

MEETING AGENDA

Date: Tuesday, October 20, 2020

Time: 9:00 AM

Location: Department of Commerce
Arkansas Insurance Department
1 Commerce Way
Little Rock, AR 72202-2087
Diamond Mine Room – 2nd Floor

Order of Business: The Board may discuss, vote to approve, disapprove, table, change the order of any agenda item, or decide not to discuss any item on the agenda.

- 1) **Call to Order** – Introduction of Board members and staff.
- 2) **Approval of the Agenda**
- 3) **Administrative**
 - a) **Approval of the September 15, 2020, meeting minutes.**
- 4) **New Business**
 - a) **Funeral Directors and Embalmers – To consider applications for reinstatement**
[A.C.A. §17-29-306 Renewal]
 - i) **Nickolaus Mahomes – Board ID. No. 21914.** Mr. Mahomes allowed his funeral director's license to lapse for non-payment December 31, 2016. [Rule IX. 4.](#) States that when any person is in arrears for more than three (3) years, is required to pay delinquent fees of (\$460.00), in addition to appearing before the Board. Mr. Mahomes passed his background check and is pending Board approval.
 - b) **Embalmers & Funeral Directors – Establishments Seeking Approval**
[A.C.A. §17-29-304 Funeral Establishment – Requirements, §17-29-305 Examinations – Licenses]
 - i) **Proctor Cremation Services – Board ID No. 25177.** Requests a [Type C](#) establishment license and is located at 435 Adams Avenue SE, Proctor, Arkansas. Inspector Ezell inspected the Type C Crematory establishment owned by Proctor Funeral Homes, Inc on **Tuesday, September 22, 2020.** They were granted their

Temporary Certificate of Authorization to Operate a Crematory on Tuesday, September 22, 2020. Currently, the primary operator will be Kyle Mosley, Board ID No. 24421. However, several licensees have received manufacturer training. Applicants were granted a permit to construct the crematory on September 17, 2019. All required documentation submitted is pending Board approval.

- ii) **Simply Cremation Care. – Board ID No. 25239.** Requests permission to move their Type A establishment license currently located at 108 S. Fir Street, Searcy, Arkansas to Sullivan Funeral Care, LLC located at 111 W. Wilbur Mills Ave., Kensett, Arkansas. The establishments are both owned by Mark Sullivan and Sullivan Funeral Care, LLC. Inspector Ezell inspected the Type A establishment on **Thursday, September 29, 2020.** The only change to this establishment is the physical location. All required documentation submitted is pending Board approval. This request is required in accordance with [A.C.A. §17-29-304 \(k\)](#).

5) Hearings

- a) **In the matter of Christopher D. Ross, Board ID No. 22249, a Licensed Funeral Director – Case No. 19-33.**

6) Old Business

- a) **Embalmers and Funeral Directors Rule Discussion Continued.**

7) Complaints

- a) **To consider the complaint(s) on-file with the State Board**
[[A.C.A. §23-61-1111 Duties of the State Insurance Department](#)]

8) Next Meeting Date(s)

- a) **Monday, November 16, 2020 (1:00 p.m.) Rules Sub-Committee**
b) **Tuesday, November 17, 2020 (9:00 a.m.) Board Meeting and Hearings**

9) Future Meeting Date(s):

- a) **Monday, January 18, 2021 (1:00 p.m.) Rules Sub-Committee**
b) **Tuesday, January 19, 2021 (9:00 a.m.) Board Meeting and Hearings**

10) Comments and Announcements

11) Adjournment