

# Arkansas Insurance Department

Asa Hutchinson  
Governor



Allen Kerr  
Commissioner

State Board of Embalmers, Funeral Directors, Cemeteries, and Burial Services

## MEETING AGENDA

Date: Tuesday, December 4, 2018

Time: 9:00 a.m.

Location: Arkansas Insurance Department  
1200 West Third Street  
1<sup>st</sup> Floor Hearing Room  
Little Rock, AR 72201

**Order of Business:** The Board may discuss, vote to approve, disapprove, table, change the order of any agenda item, or decide not to discuss any item on the agenda.

1. **Call to Order** – Introduction of Board members and staff.
2. **Approval of the Agenda**
3. **Bill Wussick – Arkansas State Veterans Cemetery - North Little Rock Expansion Operations.**
4. **New Business**
  - a. **Embalmers & Funeral Directors – Establishments Seeking Approval** (*§17-29-304 Funeral Establishment – Requirements and §17-29-305 Examinations – Licenses*)
    - i. **Legion Trade Services, LLC. – Board ID No. 25069.** Requests a Type D establishment license and is located at 2471 GR 514 Rd, Paragould, Arkansas. Inspector Stokes inspected the Type D Transport Service establishment, owned by Doug Beliew, on **Monday, December 3, 2018.** Mr. Beliew is the only listed driver for the transport service. All required documentation submitted is pending Board approval.
    - ii. **Ascension Crematory – Board ID No. 25041.** Requests a Type C establishment license and is located at 111 W. Wilbur Mills Avenue, Kensett, Arkansas. Inspector Stokes inspected the Type C Crematory establishment, owned by Sullivan Funeral Care, LLC on **Thursday, November 29, 2018.** Mark Sullivan owner and operator of Sullivan Funeral Care, LLC and Ascension Crematory submitted the proper documentation for the crematory construction permit and license application on August 23, 2018. The board authorized the conditional

approval of the license on **Tuesday, September 25, 2018**, pending final installation and inspection.

**b. Burial Associations – Dissolution Request** (*§23-61-1110 Burial Associations*)

- i. Capitol Multiple Burial Association – Request for Dissolution of the burial association.

**5. Break - 9:25 a.m.**

**6. Hearings – 9:30 a.m.**

- a. **In the matter of: Chilton Blunt, an expired licensed Funeral Director, License No. 4721, Board ID No. 20998, Respondent. Case No. 18-13**

**7. Break**

**8. Hearing – 11:00 a.m.**

- a. **In the matter of: Crystal Bigelow, Applicant for Apprentice Funeral Director and Embalmer, Respondent. Case No. 18-14.**

**9. Lunch Break**

**10. New Business – 1:30 p.m.**

- a. **Perpetual Care Cemeteries** (*§23-61-1109 Powers and Duties*)

- i. To consider the request made by Boyd Tommy Fowler on behalf of Forest Park Cemetery Association Inc. to abandon operations of Forest Part Cemetery (License No. 11817)

**11. Legal Administrative Update**

- a. **Criminal Background Check for Apprentices prior to serving apprenticeship.**

**12. Next Meeting Date**

- a. **Tuesday, January 8, 2018 (9:00 a.m.)**

**13. Rules Committee Meeting**

- a. **Monday, January 7, 2018 (1:00 p.m.)**

**14. Potential Future Meeting Date(s)**

- a. **Tuesday, February 5, 2019 (9:00 a.m.) or**
- b. **Tuesday, March 5, 2019 (9:00 a.m.)**

**15. Complaints**

**16. Comments and Announcements**

**17. Adjournment**