

Arkansas Insurance Department

Asa Hutchinson
Governor



Alan McClain
Commissioner

State Board of Embalmers, Funeral Directors, Cemeteries, and Burial Services

RULES COMMITTEE MEETING AGENDA

Date: Tuesday, January 18, 2021
Time: 1 PM or Following Regular Board Meeting
Location: Arkansas Department of Commerce
Arkansas Insurance Department
1 Commerce Way
Little Rock, AR 72202
Diamond Mine Room – 2nd Floor

Order of Business: The Board may discuss, vote to approve, disapprove, table, change the order of any agenda item, or decide not to discuss any item on the agenda.

- 1) **Call to Order** – Introduction of Board members and staff.
- 2) **Old Business**
 - a) **Rule 1 – Section 4. Licensee in Charge of Funeral Directing, Embalming, and Cremating**
 - b) **Rule 1 – Section 6. Funeral Establishments and First Call Log.**
 - (a) **Funeral homes using mortuary services, do they need the embalmers signature on their log.**
 - (b) **Can the embalming case report be amended to include the necessary information of the first call log? If so, would making a copy of the case report and keeping in a separate binder be sufficient for the requirement of the first call log, without having to keep up with two different items?**
 - (c) **Does the Board plan to develop the call log and embalming case reports?**
 - (d) **Section 6. D. Page 20. #13 Will a licensed Funeral Director be required to be present for each final disposition or just required to oversee the day to day operations?**
 - c) **Burial Association rule discussion.**
- 3) **Potential Rule Committee Meeting Date(s)**
 - a) **Monday, March 14, 2022 – 1 PM**
- 4) **Comments and Announcements**
- 5) **Adjournment**