

All Automobile Clubs Licensed In Arkansas:

Your Company's status as a licensed motor club expires on April 1 of each year.

In order for your Company to maintain its license, please submit the following:

- Current Audited financial statement.

If the audited financial statement is not available on or before April 1, the motor club may submit an unaudited financial statement (which includes a Balance Sheet, Income Statement and Cash Flow Statement). The unaudited financial statement must be verified and notarized by two (2) officers and directors, one of whom shall be its president, vice president or secretary. Please indicate when the audited financial statement is expected to be available in the cover letter.

- A check for \$200 for the annual financial statement and license renewal fee. The check should be made out to the Arkansas Insurance Department Trust.

Your renewal fee and financial statement must be submitted at the same time on or before April 1st.

Upon receipt and review of the above requested information, we will issue your renewal certificate.

Please direct the renewal and all questions to: [Insurance.Finance@Arkansas.gov](mailto:Insurance.Finance@Arkansas.gov)

Arkansas Department of Commerce  
Arkansas Insurance Department - Finance Division  
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