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APSIT VEHICLE INSURANCE PROGRAM

*(2020-2021 Coverage Highlights)**

General Policy Information

1. Liability coverage for named insureds **ONLY** on all owned or leased vehicles.
2. Excess liability coverage for the use of a personal vehicle by an employee of a named insured while on **Official Business Only**.
3. Liability coverage: Combined single limit for Bodily Injury and Property Damage - \$100,000 In-State / \$5,000,000 Out-of-State
4. Uninsured and Underinsured Motorist Bodily Injury Coverage - \$100,000.
5. Uninsured and Underinsured Motorist Physical Damage Coverage – Not Provided.
6. Physical Damage Coverage, on actual cash value basis, applies only to those vehicles with a premium charge on the schedule.
7. Medical Payments - \$5,000 medical payment coverage per passenger.
8. Recommend for all out-of-state travel, the use of public transportation as opposed to owned, hired, or employee owned vehicles.

Deductibles for Physical Damage (Comprehensive and Collision)

9. Comprehensive - \$500 per vehicle per occurrence
10. Collision - \$1,000 per vehicle per occurrence

Rental Vehicles (less than 30 days)

11. Recommend the purchase of Liability and Comprehensive and Collision damage coverage from the rental car company for vehicles used for all travel.
12. Automatic Liability Coverage for **Official Business Use Only**.
13. Excess Liability Coverage when the rental vehicle is in the name of the individual but for **Official Business Use Only**.
14. Comprehensive and Collision Damage Coverage is available - \$25/day per vehicle. \$75,000 maximum limit of insurance.
15. Contact DFA Office of Procurement – State rental vehicle contract, 501-324-9316.

Leased Vehicles or Loaned Vehicles from Third Party Entities

16. Must be listed on the vehicle schedule to be covered for liability and physical damage. Recommend insurable interest by contract.

Mobile Equipment

17. Liability coverage will only apply to specifically scheduled mobile equipment.
18. Liability Coverage does not apply to “Bodily Injury” or “Property Damage” resulting from the operation of any machinery that is on, attached to, or part of any of above referenced mobile equipment.

Trailers

19. Liability Coverage for a trailer with a load capacity of 2,000 lbs. or less is provided by the towing vehicle.
20. Auto Physical Damage (APD) Coverage is available on trailers with a 2,000 lb. or less load capacity.
21. Trailers with a load capacity of more than 2,000 lbs., **must** be scheduled for liability, and may be scheduled for optional APD.

Risk Management Services Provided

22. Driver Improvement Training available at no cost. Contact @ 501-371-2690.
23. This program strictly adheres to State Purchasing laws administered by TSS – Office of State Procurement. In accordance with TSS instructions, this program complies with mandated requirements that insurance contracts be competitively bid on a periodic basis. **(State Bid No. SP-18-0086)**

Changes or Deletions

24. Request to Add Vehicles form must be completed and submitted to Risk Management to add coverage for any newly-purchased or leased vehicles. See forms at: https://insurance.arkansas.gov/uploads/pages/school_district_vehicle_add_form2019.pdf
25. Changes and deletions must be submitted on a current Vehicle Schedule. To request a change or deletion, circle VIN number, make change or write “Delete”, sign, date and return revised vehicle schedule to Risk Management via **fax: (501) 371-2842** or **email: insurance.risk.management@arkansas.gov**.

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AID RISK ADVISOR	SCHOOL DISTRICT CONTACT	DATE

*Limits and deductibles are subject to change upon renewal.

This Coverage Highlight document does NOT convey or provide insurance coverage. Refer to the Insurance Policy for terms and conditions